

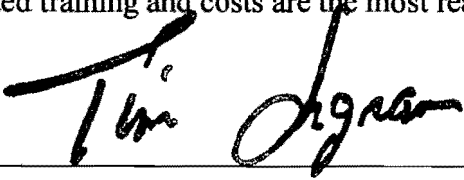
Titus County  
Training & Travel Authorization Form

Auditor Office  
FEB 9 2017  
Received

Person requesting training: Quitman Keener, Francisco Morales  
Job Title: Corrections Officers  
Date of request: (Must be 30 days prior to training) 02/9/2017

1. Title of conference, seminar or training Basic County Corrections Course
2. Destination/location of training Smith County
3. Is training Mandatory Yes or optional \_\_\_\_\_ ?
4. Dates of training: 03/06/2017 to 03/21/2017
5. Dates of actual travel: 03/06/2017 to 03/21/2017
6. Cost of Registration. \$\$200.00 plus \$30.00 Test Fee = \$230.00 ea.
7. Total cost of meals (\$20.00 per day): \$200.00 ea.
8. Total Cost of Hotel/Motel accommodations \$0
9. Will you travel by carpooling or by your personal vehicle? County Car  
If carpooling, will the vehicle used be your personal vehicle? \_\_\_\_\_
10. Approximate total cost of travel: Fuel or the approximate total miles to be claimed \_\_\_\_\_
11. Total approximate cost of training including attendance, meals, hotel accommodations, and travel. \$860.00

I affirm the above listed training and costs are the most reasonable cost to Titus County with all factors included.

Elected Official:  Date: 2-9-17

\_\_\_\_\_  
County Judge Date

\_\_\_\_\_  
Commissioner, Precinct 1 Date

\_\_\_\_\_  
Commissioner, Precinct 2 Date

\_\_\_\_\_  
Commissioner, Precinct 3 Date

\_\_\_\_\_  
Commissioner, Precinct 4 Date

Titus County  
Training & Travel Authorization Form

Auditor Office  
JAN 27 2017  
*Received*

Person requesting training: Brian Lee  
Job Title County Judge  
Date of request: (Must be 30 days prior to training) January 27, 2017

1. Title of conference, seminar or training Northeast TX Regional Coalition
2. Destination/location of training Trip to Austin with Chamber of Commerce and ATCOG
3. Is training Mandatory \_\_\_\_\_ or optional \_\_\_\_\_ ?
4. Dates of training: March 8, 2017 to March 9, 2017
5. Dates of actual travel: March 7<sup>th</sup> and March 9<sup>th</sup>
6. Cost of Registration. \$ \_\_\_\_\_
7. Total cost of meals (\$ 40 per day): \$ ~~140.00~~ 100<sup>00</sup> Less provided meals
8. Total Cost of Hotel/Motel accommodations \$ 249 x 2 = 498
9. Will you travel by carpooling or by your personal vehicle? personal  
If carpooling, will the vehicle used be your personal vehicle? \_\_\_\_\_
10. Approximate total cost of travel: \_\_\_\_\_ or the approximate total miles to be claimed 620 miles
11. Total approximate cost of training including attendance, meals, hotel accommodations, and travel. \_\_\_\_\_

I affirm the above listed training and costs are the most reasonable cost to Titus County with all factors included.

Elected Official: *Brian Lee* Date: 1-27-17

\_\_\_\_\_  
County Judge Date

\_\_\_\_\_  
Commissioner, Precinct 1 Date

\_\_\_\_\_  
Commissioner, Precinct 2 Date

\_\_\_\_\_  
Commissioner, Precinct 3 Date

\_\_\_\_\_  
Commissioner, Precinct 4 Date